

**DEFENCE HOUSING AUTHORITY ISLAMABAD****REQUEST FOR STATEMENT OF DUES/NDC**  
**(COMMERCIAL/ RESIDENTIAL PLOT)**From: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

To: Defence Housing Authority Islamabad

Subject: **Request for Issue of Dues / NDC on Tfr of (Res/Com) Plot No:** \_\_\_\_\_  
**MS No:** \_\_\_\_\_ **St/Lane No:** \_\_\_\_\_ **Sector :** \_\_\_\_\_ **Phase:** \_\_\_\_\_

1. I intend to **Sell/Tfr**/**Gift** my Plot No \_\_\_\_\_ Street No \_\_\_\_\_ Sector \_\_\_\_\_  
Phase \_\_\_\_\_ to Mr/Mrs/Miss \_\_\_\_\_

S/D/W of \_\_\_\_\_

Resident of \_\_\_\_\_  
\_\_\_\_\_

2. It is requested to issue the Dues including Tfr Fee against the said Plot.

Following document are attached for the tfr of Plot:

- Copy of allotment letter
- Copies of NICs of both (transferor & transferee) duly attested
- Authority letter in favour of purchaser or authorized dealer
- Copy of DHA Card of registered dealers (if required)

Signature of Applicant \_\_\_\_\_

Date: \_\_\_\_\_