



**DEFENCE HOUSING AUTHORITY ISLAMABAD- RAWALPINDI**  
**REGISTRATION FORM – CONTRACORS / VENDORS**

Photo

To: Building Control Directorate  
Defence Housing Authority  
DHAI-R I

1. **Personal Details**

- a. Name of Applicant .....
- b. CNIC .....
- c. Contact No .....
- d. Present Residential Address .....
- e. Permanent Residential Address .....

2. **Business Details**

- a. Category of contractors / vendors for which registration required (Tick relevant field):-
- (1) Civ works
- (2) Earthmoving machine (excavator, dumper, loader vibratory roller etc).
- (3) Elevators / lift firms
- (4) Water filtration plant
- (5) Heat insulation system
- (6) Any Other .....
- b. Business Name / Firm .....
- c. Office contact No .....
- d. National Tax Number .....
- e. Registered with SECP (if yes then attach incorporation certificate).
- f. Registration with PEC (if yes then attach incorporation certificate).
- g. Work Experience in concerned field ( Mention detail of Major Projects completed in last five years).....
- .....
- h. Security wise verified from DHAI-R Security Dte (Yes / No)
- i. Business Address .....
- .....

3. **Declaration**

- a. I/we hereby solemnly declare that all the particulars given above are correct
- b. I/we will abide by all DHAI-R byelaws applicable to residents/contractors/vendors.
- c. I/we hereby solemnly agree that any unlawful act / deed by employee of my firm/company shall be construed to have been done by me and will be responsible for any such act in court of law.
- d. DHAI-R reserves the right to cancel my registration without any prior intimation.

\_\_\_\_\_  
(Signature of Applicant)  
Dated \_\_\_\_\_

**RECOMMENDED / NOT RECOMMENDED**

Date \_\_\_\_\_

\_\_\_\_\_  
(Signature of AD Design)

**APPROVED / NOT APPROVED**

Date \_\_\_\_\_

\_\_\_\_\_  
(Signature of Dir Bldg Con)

**Attachments**

- Copy of CNIC
- Copy of National Taxation Registration Certificate
- Copy of SECP incorporation Certificate (if any)
- Copy of Bank draft for Rs 10000/- in favour of DHA Rawalpindi (Ph-I & III) and DHA Islamabad (Ph-II & V) duly submitted in Finance Directorate, DHAI-R
- Copy of Security Clearance by Security Dte
- Undertaking on stamp paper to follow DHAI-R Byelaws.