

APPLICATION FOR ISSUANCE OF NEW OPEN ALLOTMENT CERTIFICATE IN LIEU OF OLD ALLOTMENT CERTIFICATE

Physical presence of Allotment Certificate holder is mandatory for submission / collection of new allotment certificate. Following documents are required for Issuance of New Open Allotment Certificate in Lieu of Old Allotment Certificate:-

1. Application for Issuance of Revised Allotment Certificate in Lieu of Old Allotment Certificate
2. New Allotment Certificate will be issued after receipt of verified account statement by our Finance Directorate. In this regard, provide clear and readable photocopies of paid amount directly to our Finance Directorate DHA Islamabad-Rawalpindi for verification
3. File Endorsement fee (amount be deposited in any branch of Askari Bank Limited on payment receipt. Photocopy of said payment receipt should be duly verified by our Customer Support & Operations Department, Phase V, DHA Islamabad-Rawalpindi.
 - i. 5 Marla - Rs.500/-
 - ii. 8 Marla - Rs.1000/-
 - iii. 5 Marla (OS Block) - Rs.500/-
 - iv. 8 Marla (OS Block) - Rs.1000/-
 - v. 4 Marla (Comm) - Rs.1000/-
 - vi. Shop - Rs.500/-
 - vii. 8 Marla (Comm) - Rs.1, 500/-
4. After receiving verified acct statement, the allottee is issued with a slip for collection of "Allotment Certificate" on the next working day.
5. Allotment Certificate is handed over to the allottee after taking his signatures and thumb impression on office / member copy of Allotment Certificate
6. Picture of the member is also taken at the time of collection of Allotment Certificate.

Note. Allotment Certificate will be cancelled within three days of its issuance, if not collected by the owner.